

# Eco-friendly Instructions



- Students fill out PAPER questionnaires.
- Advisor mails them to Data Match.
- Club officers or advisor print the reports using the Data Match Print Program.
- Students can also print their reports online
- Your cost is 43 cents for each student filling out a questionnaire.

## 1 Choose or Create your Questionnaire

There are 7 to choose from, or create your own online.

## 6 Download and Install Data Match Print Program

Do this well before your sale. The program has a sample database so you can get familiar with it.

**24-48 hours after your students complete their surveys, we will send you an e-mail that your results are ready.**

## 2 Make Copies of the Questionnaire

Use WHITE paper only. Make enough copies for all students in school.

## 7 Print Reports using the Data Match Print Program

**Log in using the instructions in your e-mail to connect directly to your students' results.**

This is done by the club officers or faculty advisor. Print reports one whole grade at a time.

## 3 Have Students Fill Out the Questionnaire

See paper Control Sheet to review all options

## 8 Hold Your Sale

You choose the price. Most schools choose \$2-\$3 per student.

## 4 Fill Out the Control Sheet

Mark your choices for **Option 2 - Eco-Friendly Program**

## 9 Pay Data Match

An invoice will be sent by email. Payment is due within 60 days.

## 5 Send Completed Questionnaires AND the Control Sheet to Data Match

**IN ONE PACKAGE ONLY!**  
We will not accept faxes of late forms. Forms sent in more than one package may be subject to a re-processing fee.

Use as mailing label ✕

FROM:

DATA-MATCH  
800 BURSCA DR STE 804  
BRIDGEVILLE PA 15017



[www.Data-match.com](http://www.Data-match.com)

800.545.1110

The Best <sup>and easiest</sup> School Fundraiser!

# Control Sheet



800 Bursca Drive, Suite 804  
Bridgeville, PA 15017  
800.545.1110



SCHOOL NAME \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE/PROVINCE \_\_\_\_\_ ZIP/POSTAL CODE \_\_\_\_\_

( ) ( )

PHONE (DAY) \_\_\_\_\_ EXT. \_\_\_\_\_ PHONE (EVE) \_\_\_\_\_

( )

FAX (REQUIRED) \_\_\_\_\_ EXPECTED SALE DATE \_\_\_\_\_ School Purchase Order (only if required by school)

MR. MRS. MS. \_\_\_\_\_

FACULTY ADVISOR FIRST NAME LAST NAME

ADVISOR E-MAIL (REQUIRED) \_\_\_\_\_

SPONSORING CLUB/ORGANIZATION \_\_\_\_\_

**X**

ADVISOR SIGNATURE (REQUIRED)

Your cost is based on the number of students filling out a questionnaire -- NOT the number of reports you sell.

## OPTIONS FOR ALL PROGRAMS

**Gender Matches (Must Choose One ONLY)**  
(If nothing is checked, Same and Opposite Gender Matches will be printed)

Both Same and Opposite Gender Matches

Opposite Gender Matches **Only**

**"Compatibility" Matches (Must Choose One ONLY)**

Best Matches Only (10-15 will be shown)

Also Show 5 "Unlikely" Matches  
If nothing is checked, Best AND Unlikely will be shown.

**Grade Range Participating (Must Choose One ONLY)**

9-12     7-9     6-8     College

Submit separate order for each. Will not match Middle School & High School.

**Other Options**

Print "Sponsored By" on Reports

Disable Facebook Feature (may reduce sales)

## CHOOSE YOUR PROGRAM & OPTIONS

<p><b>Fastest</b></p> <p><input type="checkbox"/> <b>Option 1 Eco-MAX</b></p> <p><b>33 cents</b> per student (\$50 minimum)</p> <ul style="list-style-type: none"> <li>Students fill out surveys <b>online</b></li> <li>Results ready 24-48 hours later</li> <li>Use Data Match Print Program to print student reports at school (and login ID labels if desired)</li> </ul>	<p><b>Most Popular</b></p> <p><input type="checkbox"/> <b>Option 2 Eco-Friendly</b></p> <p><b>43 cents</b> per student (\$50 minimum)</p> <ul style="list-style-type: none"> <li>Students fill out paper surveys at school</li> <li>Results ready 24-48 hours after surveys arrive at Data Match</li> <li>Use Data Match Print Program to print student reports at school</li> </ul>	<p><input type="checkbox"/> <b>Option 3 Traditional</b></p> <p><b>80 cents</b> per student (\$250 minimum)</p> <ul style="list-style-type: none"> <li>Students fill out paper surveys at school</li> <li>Printed reports mailed to school 10+ day turnaround</li> <li>Available <b>January &amp; February</b> only <b>Continental US</b> only</li> </ul>
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<p>Number of survey keys needed for student logins <input style="width: 80px; height: 20px;" type="text"/></p> <p>Questionnaire _____</p> <p>Last date for survey completion <u>   </u>/<u>   </u>/<u>   </u> <b>midnight</b> (Must be at least 2 days PRIOR to first day of sale)</p>	<p>Eco-Friendly</p> <p>{needed for}</p>	<p><b>Shipping Options:</b></p> <p><input type="checkbox"/> Standard Ground (\$10)</p> <p><input type="checkbox"/> 2nd Day Air    <input type="checkbox"/> Next Day Air Call foadditional Cost.</p> <p><b>Sort Options (How arranged in box):</b></p> <p><input type="checkbox"/> 1. Alpha by grade by gender</p> <p><input type="checkbox"/> 2. Alpha by grade</p> <p><input type="checkbox"/> 3. Alpha by gender</p> <p><input type="checkbox"/> 4. Alpha by entire school</p>
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Limited supplies so order Early

**Get the Print Program Now!**

Easy {to use} • {completely} FREE

Eco-Max

**Fax this form to 412-220-7566**  
or mail to [info@data-match.com](mailto:info@data-match.com)

**MAIL THIS FORM WITH COMPLETED QUESTIONNAIRES – ONE BOX ONLY**

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NUM \_\_\_\_\_ PM \_\_\_\_\_ Q \_\_\_\_\_ ENT \_\_\_\_\_

Data Match Office Use Only